

## WAIVER APPLICATION

Los Alamos County Community Development Department  
1000 Central Ave, Suite 150, Los Alamos NM 87544  
(505) 662-8120

*Note: The Board of Adjustment considers Applications for Waivers at a public hearing. Waiver means an adjustment of dimensional requirements, parking regulations, or design standards contained in the Land Development Code. Waivers shall not apply to regulations controlling density or land use.*

Describe the Waiver request:

Address of Property to which the Waiver Request applies:

Zoning District: \_\_\_\_\_ Acreage: \_\_\_\_\_ Lot Coverage: \_\_\_\_\_ Related Applications (if any): \_\_\_\_\_

**APPLICANT** (Unless otherwise specified, all communication regarding this application shall be to Applicant):

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell #: \_\_\_\_\_  
Please Print

Address: \_\_\_\_\_ Email: \_\_\_\_\_

SIGNATURE

DATE

**PROPERTY OWNER** (If different from Applicant)

Check here if same as above

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell #: \_\_\_\_\_  
Please Print

Address: \_\_\_\_\_ Email: \_\_\_\_\_  
Owner's Address

*My signature below indicates that I authorize the Applicant to make this Waiver application on my behalf.*

SIGNATURE

DATE

**THIS SECTION TO BE COMPLETED BY THE COMMUNITY DEVELOPMENT DEPARTMENT**

**For County Use:**

**Date of Submittal:** \_\_\_\_\_

**Staff Initial:** \_\_\_\_\_

**CDD Application Number:** \_\_\_\_\_

**Fees Paid:** \_\_\_\_\_

**WAIVER REVIEW CRITERIA:**

The Los Alamos County Code of Ordinances, Chapter 16, Development Code, Sec. 16-157 establishes four (4) criteria upon which the Board of Adjustment shall base its decision to approve, approve with conditions and limitations, or deny the waiver request. The Board's decision shall depend upon the extent to which the request meets or fails to meet these criteria. Please review each of the criteria listed and provide short comments on how your application meets the criteria in the space provided. (Attach additional sheets if needed.)

- (a) *Granting of the waiver will not cause an intrusion into any utility or other easement unless approved by the owner of the easement; and*
  
- (b) *The waiver request is caused by a practical difficulty or hardship inherent in the lot or lot improvements and the difficulty or hardship has not been self-imposed; and*
  
- (c) *Granting of the waiver will not create a health or safety hazard or violate building code requirements; and*
  
- (d) *Granting of the waiver will not create any significant negative physical impacts on property within 100 yards of the subject property such as reduced sight lines, loss of privacy, decreased security, increased noise, objectionable odors, intrusion of artificial light, the casting of unwanted shadows, or similar negative impacts.*

**SUBMITTALS:**

Provide all information necessary for a complete review of the Waiver request. Check each of the boxes to indicate which information you have provided, and, if possible, also provide one complete copy of all materials on disk:

- Proof of property ownership.
- A scaleable drawing including all information pertinent to the waiver request:
  - Existing and proposed lot coverage.
  - Show and label the footprint of all existing buildings and structures on the site.
  - Show, dimension and label all existing and proposed easements.
  - Show, dimension and label all existing and proposed setbacks.
  - Show, dimension and label building/structure elevations.
- Other. Describe: \_\_\_\_\_