

## APPLICATIONS

COMPLETE THE ONLINE APPLICATION AT

[ladpu.com/BPUApplication](http://ladpu.com/BPUApplication)

All applications for Los Alamos County Boards & Commissions are now submitted only electronically online. Hard-copies are not available. If you require assistance to complete an application, please contact

Jaime Kephart at

(505) 662-8132 or [jaime.kephart@lacnm.us](mailto:jaime.kephart@lacnm.us).

## HOW DO I GET MORE INFORMATION?

If you need assistance, DPU and Community Development staff are happy to help you!

Jaime Kephart  
DPU

(505) 662-8132

[jaime.kephart@lacnm.us](mailto:jaime.kephart@lacnm.us)

Barbara Lai  
Community Development  
(505) 663-3436

[barbara.lai@lacnm.us](mailto:barbara.lai@lacnm.us)

BPU WEBSITE  
[ladpu.com/BPU](http://ladpu.com/BPU)

DPU WEBSITE  
[ladpu.com/DPU](http://ladpu.com/DPU)

BOARDS, COMMISSIONS & COMMITTEES  
[ladpu.com/boardsandcommissions](http://ladpu.com/boardsandcommissions)

WATCH PAST BPU MEETING VIDEOS  
[ladpu.com/BPUMeetings](http://ladpu.com/BPUMeetings)

In the Search field drop-down, select  
“Board of Public Utilities”

## APPLICATION PROCESS

There is currently one opening to complete the term of one vacancy. The term expires on June 30, 2021.

Applicants will be contacted to interview with a committee comprised of the BPU Chair, Utilities Manager, Council Liaison to the BPU and one additional Councilor. The interview committee will make recommendations to Council. Council will then conduct its own interviews at their regular public meeting on July 14th and will appoint a new member to begin serving on July 15th.

## TIMELINE

This timeline may be subject to change.

- **June 18** - Begin collecting applications.
- **July 3** - All applications due by 11:59 p.m. on this date.
- **July 6 & 7**- Interview committee interviews are conducted. Applicants must be available on these dates.
- **July 14** - Council conducts interviews and appoints new member at their regular meeting. (6:00 p.m. Council Chambers). Applicants must be available on this date.
- **July 15** - New member begins serving and attends regular BPU meeting as guest. (5:30 p.m. Council Chambers)

This timeline and process may be amended to adhere to any COVID-19 emergency orders and directions for social distancing (i.e., remote interviews)

Applicants will be notified.

REPRESENT YOUR COMMUNITY

BE A PART OF SOMETHING THAT MATTERS TO EVERYONE!



# APPLY

FOR THE  
LOS ALAMOS COUNTY  
**BOARD OF  
PUBLIC UTILITIES**

Seeking Applicants to Complete the  
Term of a Vacancy  
(Term Expires on June 30, 2021)

APPLICATIONS DUE BY  
JULY 3, 2020 - 11:59 P.M.

**LOS ALAMOS**  
Department of Public Utilities

Electric, Gas, Water, and Wastewater Services

## What is the BPU?

The Board of Public Utilities (BPU) is the governing body of the Department of Public Utilities (DPU).

Under the jurisdiction and control of the BPU, the DPU provides the County with electric, water, gas and wastewater services. The BPU consists of five County

Council appointed voting members, the Utilities Manager and the County Manager. Through policy direction, the BPU guides the DPU Senior

Management Team to create a

“high-performing utility, matched to our community, contributing to its future with diversified and innovative utility solutions.”

Members of the BPU work together with the DPU to serve and represent the interests of the whole community, regardless of a member’s own personal preferences and beliefs.

## Who can apply?

To be eligible for appointment, an applicant must

- be 18 years or older;
- be a resident of the County for a minimum of one year prior to the date of appointment;
- be registered to vote in the County;
- not hold any public office or be an employee of the County government;
- not conduct any business with the DPU except as a consumer.

An LAC Board cannot have a supermajority of any one party. The current makeup of the BPU allows for applicants to be registered as any party affiliation.

## How long are the terms?

BPU members serve 5-year terms, which begin on July 1st and end on June 30th. Members may reapply to serve an additional 5-year term. Member term expirations are staggered to provide continuity.



## SHOULD I APPLY?

### YES!

If you meet the eligibility requirements, have a selfless desire to serve the community and think your knowledge and experience might be an asset to the BPU, then you are encouraged to apply.

### STRENGTH THROUGH DIVERSITY

Having in-depth knowledge of the utilities industry is **not required**. Having a diverse group of members is extremely important and only strengthens the BPU’s ability to serve the interests of *all* customers through sound leadership actions and policies.

### MENTORING

New members will be mentored on BPU’s procedures, DPU’s mission/vision/values and strategies to achieve performance excellence, which are based on the nationally recognized Malcolm Baldrige model and criteria.

(Quality New Mexico - Malcolm Baldrige Model)  
<https://qualitynewmexico.org/>

## What are member duties?

Each decision and action of the BPU affects how the DPU operates, which ultimately affects the citizens of Los Alamos County. For the BPU to function effectively, each member must

- faithfully attend BPU meetings;
- review materials and come to meetings prepared;
- prepare reports when necessary;
- participate in discussions;
- adhere to policies and procedures;
- represent the interests of customers, not personal agendas;
- rotate attendance at quarterly Boards and Commissions luncheons;
- accept and fulfill assignments negotiated by the BPU chair.

Additional duties of the BPU according to the County Code of Ordinances (Section 40-42) can be found online at [ladpu.com/BPUDuties](http://ladpu.com/BPUDuties)

## When does the BPU meet?

Regular public meetings are usually held the third Wednesday of every month at 5:30 p.m. in Council Chambers at the Municipal Building. Special meetings are scheduled as needed.

Meetings are streamed live on the County’s website and are recorded and posted online for future viewing.

**APPLY BY  
JULY 3RD,  
2020**