



# INCORPORATED COUNTY OF LOS ALAMOS

101 Camino Entrada, Building 3  
Los Alamos, New Mexico 87544 (505) 663-3507  
Procurement Division



**October 15, 2024**

**TO ALL HOLDERS OF SOLICITATION DOCUMENTS FOR:**

**Invitation for Bids No. IFB25-15  
IFB Name: 8-Unit T-Hangar Construction**

**Bids Due: 2:00 p.m. (local), November 14, 2024**

**Addendum No. Four (4)**

This Addendum is hereby made a part of the contract documents and specifications of the above referenced project. All other requirements of the original specification shall remain in effect in their respective order. **Acknowledge receipt of this addendum by inserting its number and date in the proposal form.**

## **PROPOSAL**

Replace the "INVITATION TO BID" with the attached "READVERTISED INVITATION TO BID" of Addendum No. Four (4).

Replace the "PRE-BID MEETING" with the attached "REVISED PRE-BID MEETING" of Addendum No. Four (4).

All other provisions of the Solicitation Documents shall remain unchanged. This Addendum No. Four (4) is hereby made as part of the Solicitation Documents to the same extent as those provisions contained in the original documents and all itemized listings thereof.

## **ATTACHMENTS:**

- Readvertised Invitation to Bid
- Revised Pre-Bid Meeting

## Readvertised Invitation to Bid

**Project Name:** Construct T-Hangars  
**Airport:** Los Alamos County Airport  
**Location:** Los Alamos, New Mexico

Sealed bids for furnishing all labor, materials, and equipment and performing all work for the above items will be received by the Incorporated County of Los Alamos until 2:00 P.M. local time, November 14, 2024 at the Office of the Los Alamos County Purchasing Agent, 101 Camino Entrada, Building 3, Los Alamos, New Mexico 87544, then publicly opened and read aloud. This is a readvertisement. No bids were received in response to the first advertisement.

The successful bidder must comply with the requirements set out in the contract documents including the applicable Federally Required Contract Provisions for Obligated Sponsors.

Bid documents for this project may be obtained by contacting the Office of the Purchasing Officer at:

Los Alamos County Procurement Division
Attn: Derrill Rodgers
Deputy Chief Purchasing Officer
101 Camino Entrada, Building 3
Los Alamos, New Mexico 87544
Phone Number: 505-663-3507
E-mail: <a href="mailto:derrill.rodgers@lacnm.us">derrill.rodgers@lacnm.us</a>

Bid documents for this project may be downloaded from the following website:

Egnyte Site: <https://losalamosnm.egnyte.com/fl/93kZugG7Oh>

Copies of Bid Documents and Addenda will be made available for review wherever Solicitation Documents are on file for that purpose. Hard copies may be made available provided advance payment is made to the Office of the Purchasing Officer. Bid details can be found on the County website under “Doing Business” and “Bids & RFPS”.

<https://lacnm.com/bids>

Bids in response to this Invitation for Bids (IFB), may be submitted either in paper form, in a sealed envelope, or electronically by email in PDF format.

**ELECTRONIC SUBMISSION:** Emails should be addressed to: [lacbid@lacnm.us](mailto:lacbid@lacnm.us).

Subject line must contain the following information: RESPONSE – IFB25-15 *Construct T-Hangars*

It is strongly recommended that a second, follow up email (without the Bid included or attached) be sent to [derrill.rodgers@lacnm.us](mailto:derrill.rodgers@lacnm.us) to confirm the Bid was received.

The body of the email must contain enough information for the identity of the Bidder to be clear, including company name, name of person sending the email, and contact information including email address and phone number.

Only emails with Bids received in the [lacbid@lacnm.us](mailto:lacbid@lacnm.us) email box prior to 02:00 p.m. (local time), November 14, 2024, will be reviewed.

Bids submitted by email will be opened only after the closing date and time stated in the solicitation document.

**PAPER FORM SUBMISSION:** Sealed bids, submit one (1) unbound original and three (3) copies, subject to the conditions set forth in the Instructions to Bidders and in the other Solicitation Documents, will be received at the office of the Los Alamos County Purchasing Officer, 101 Camino Entrada, Building 3, Los Alamos, New Mexico, until 2:00 p.m. (local time), on November 14, 2024 then publicly opened for the following project:

*Incorporated County of Los Alamos*

*Invitation for Bids Number: IFB25-15*

**Construct T-Hangars**

Bids must be accompanied by a certified check or a bid bond in the amount of not less than five (5) percent of the total amount bid. A Contract Performance Bond and a Contract Payment Bond each equal to 100 percent of the Contract Price will be required for the successful Contractor.

No bid may be withdrawn prior to February 28, 2025.

A non-mandatory virtual Pre-Bid meeting has been scheduled for 2:00 P.M., October 29, 2024, at the Airport. Site Visits may be arranged by contacting Gary Goddard, Airport Manager, via mobile phone at (505) 709-8687. Site visits may be scheduled through November 6, 2024, between the hours of 9am and 4pm local time, Monday through Friday.

The successful bidder shall commence work with adequate force and equipment on a date to be specified in a written order of the Owner and shall complete work within the time prescribed in the contract documents.

The Incorporated County of Los Alamos, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award.

The Incorporated County of Los Alamos reserves the right to reject any or all bids, to waive informalities, and to re-advertise.

**End Readvertised Invitation to Bid**

## Revised Pre-Bid Meeting

**Project Name:** Construct T-Hangars  
**Airport:** Los Alamos County Airport

**MEETING DATE:** October 29, 2024

**MEETING TIME:** 2:00 P.M. Local Time

**MEETING LOCATION:** Airport Terminal Building  
1040 Airport Road  
Los Alamos, New Mexico 87544

All bidders are requested to attend to discuss the proposed construction and the plans and specifications. All potential bidders are strongly urged to attend.

### Registering for the Meeting – This step is Required

- You must register for the meeting in order to receive your meeting login credentials. Your credentials will then be emailed to you. These will include a link to the webinar and your login information.
- Attendees shall complete their registration at least 2 hours prior to the scheduled meeting time. Registrations received after this time frame may have their meeting credentials delayed or not processed. Complete your meeting registration at:
  - <https://attendee.gotowebinar.com/register/4421878868241723997>

### Signing into the Meeting

- Beginning approximately 15 minutes prior to the meeting time, utilize your emailed meeting link to access the Webinar and sign in. Please do not forward the meeting link. It is unique to each attendee.

### Best Practices for a GoToWebinar

- Familiarize yourself with the login and features of the GoToWebinar platform well before the scheduled meeting. A Quick Start Guide is available here:  
<https://www.youtube.com/watch?v=IQ3Xwwgbd8Y>
- You may also login using the GoToWebinar app for mobile devices.
- Make sure you have access to a high speed and preferably wired internet connection.

- Make sure that you take the time to select the appropriate audio settings for the type of audio you will be using.
- If you are using computer audio, a USB type headset is preferred for the audio connection. Internal computer speakers and microphones can cause problems for both the user and others on the Webinar.
- Attendees will also be able to join by telephone, but some functionality will be lost.

#### **Questions Before, During, or After the Webinar**

- All attendees will be muted by default, but may ask questions using the “Raise Your Hand” function, then wait to be unmuted.
- Attendees may also type questions through a Q & A function.
- Project-related questions can also always be asked in writing during the bidding process utilizing the Bidder Question Form contained in the Contract Documents.
- Other questions relating to the functionality or accessibility of this webinar may be directed to Bill Kelly at [BKelly@deltairport.com](mailto:BKelly@deltairport.com).

#### **End Revised Pre-Bid Meeting**

**END OF ADDENDUM NO. FOUR (4)**