



INCORPORATED COUNTY OF LOS ALAMOS

101 Camino Entrada, Building 3
Los Alamos, New Mexico 87544 (505) 663-3507
Procurement Division

June 27, 2024

TO ALL HOLDERS OF SOLICITATION DOCUMENTS FOR:

Request for Proposals No. RFP24-81 RFP Name: On-Call Utility Electrical Engineering Services

Addendum No. 1

This Addendum No. 1 forms a part of the Solicitation Documents and modifies, as noted below, the original Solicitation Documents identified above.

This Addendum provides an attendance list for the Pre-Proposal Conference held June 25, 2024, at 1:30 pm MT and the County's response to questions received during that Conference to all prospective Offerors:

1. See below the Attendance sheet from the Non-Mandatory Pre-Bid Conference, held on June 25, 2024 at 1:30 pm MT.

Non-Mandatory Pre-bid Conference Attendance List:

Name	Company	Contact Information	
		Phone No.	E-mail Address
Vanessa Avogo	Electric Power Engineers, LLC	309-660-5482	vavogo@epeconsulting.com
Grace Cuellar	Electric Power Engineers, LLC	512-865-9920	gcuellar@epeconsulting.com
Donna Bertko	Transmission & Distribution Services	505-344-4234	dbertko@t-t-services.com
Doug Trotter	Ampirical	404-735-3137	Doug.trotter@ampirical.com
Christina Vuu	TRC Companies	312-593-3769	cvuu@trccompanies.com
Kenny Adams	Transmission & Distribution Services	505-344-4234	kadams@t-t-services.com
Harry Barnes	Transmission & Distribution Services	505-344-4234	hbarnesjr@t-d-services.com
Robert Perea	Transmission & Distribution Services	505-344-4234	rperea@t-d-services.com
Paula Vicente	Electric Power Engineers, LLC		pvicente@epeconsulting.com
Samiud Din	TRC Companies		sdin@trccompanies.com
Nathan Bernard	TRC Companies	717-415-7943	NBernard@trccompanies.com
Mehrdad Rostami	Electric Power Engineers, LLC		mrostami@epeconsulting.com
Stephen Fung	Electric Power Engineers, LLC	512-979-3465	sfung@epeconsulting.com

2. Delete Scope of Services Section 1 "Generally. The County requires On-Call Professional Utility Engineering Services by qualified New Mexico Professional Engineering Offeror for engineering services, as provided below. All services shall be provided in a manner compliant with public utility regulations. Services **shall** include but not be limited to the following" and replace with "Generally. The County requires On-Call Professional Utility Engineering Services by qualified New Mexico Professional Engineering Offeror for engineering services, as provided below. All services shall be provided in a manner compliant with public utility regulations. Services **may** include but not be limited to the following"

3. Do Offerors have to respond to all services listed under the Scope of Services?
 Response: Offerors should submit their response identifying which services they are capable of performing. Scoring of responses will be based on the Evaluation Criteria as identified in the RFP. County reserves the right to award an agreement or agreements for a portion of the scope.
4. Please provide background on Section B, Item 2 Electric Rate Studies.
 Response: The County is looking for an electric system study which provides data on consumption and system operation. The County will use that data to develop a rate schedule.
5. Please confirm that respondents can submit proposals either electronically or in paper format.
 Response: Yes, that is correct. Electronic submission is the preferred submission method.
6. Regarding Section 1, Item a.ii. Commission and Acceptance Testing of Utility System Electrical Equipment, will the respondent be witnessing or supervising the testing? Will the installation vendor be responsible for the actual testing?
 Response: The installation vendor will be testing the equipment. The respondent would be required to provide any programming for protection and provide any training in the safety factors related to the equipment.
7. Regarding the expense exhibit, is it acceptable to say pricing is based on GSA established rates for that particular year?
 Response: The County prefers specific percentages or escalation factors for each forward year of the contract if specific pricing is not available.
8. Is travel just to Los Alamos or are there other locations?
 Response: All sites are located in the state of New Mexico. Most work will be performed in Los Alamos or White Rock. Some projects may be conducted in Abiquiu or El Vado.
9. Regarding Section 2, Provide Substation and Field Equipment Compliance and Maintenance Services, is it the County's intent for the consultant to prepare maintenance plans, supervise maintenance work by others, review maintenance reports and advise the County?
 Response: The County's preference is to have a firm that can prepare the maintenance plans and conduct the necessary maintenance. If respondent does not have the capability to conduct the necessary maintenance, that should be identified in the proposal submitted. The Awarded Contractor may subcontract any services, but must be the contracting party with the County, and remain responsible for all work performed.

All other provisions of the Solicitation Documents shall remain unchanged. This Addendum No. 1 is hereby made a part of the Solicitation Documents to the same extent as those provisions contained in the original documents and all itemized listings thereof.

Each Respondent is requested to acknowledge receipt of this Addendum No. 1 with the Proposal Forms.

I hereby acknowledge receipt of this Addendum No.1.

Signed	Print Name	Date
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Title	Company
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