



# INCORPORATED COUNTY OF LOS ALAMOS

101 Camino Entrada, Building 3  
Los Alamos, New Mexico 87544 (505) 663-3507  
Procurement Division

**August 27, 2024**

**TO ALL HOLDERS OF SOLICITATION DOCUMENTS FOR:**

**Request for Proposals No. RFP25-16  
RFP Name:**

## **Addendum No. 1**

This Addendum No. 1 forms a part of the Solicitation Documents and modifies, as noted below, the original Solicitation Documents identified above.

This Addendum provides questions received and County's answers to all potential Offerors/Proposers:

1. Can the requirement to have a drawing stamped professional engineer for the PLC design be eliminated?

**RESPONSE:** No.

2. What is the reason for the 2-year transition term?

**RESPONSE:** The 2-year term is based the term of our loan for the project. County would prefer to complete the project sooner.

3. Can LAC confirm that installation of fiber optic lines is not part of this project?

**RESPONSE:** Fiber optic installation is not a part of these services.

4. To run new and old SCADA system in parallel, will old radio communicate to new PLC?

**RESPONSE:** We will be poling both RTU and PLC.

5. Will contractor be required to provide protocol converters?

**RESPONSE:** No, LAC will handle this function in-house with terminal server at the time of installation.

6. Will factory acceptance testing be required?

**RESPONSE:** Yes.

7. Will LAC require an extended warranty given the term of the project?

**RESPONSE:** Yes, at a minimum County will require a warranty period of 1-year beginning when the PLC is placed into service. Step 2 of this RFP will address the warranty in detail.

8. Will contractors be required to comply with DBE federal requirements? Form C-7 not provided.

**RESPONSE:** If Offerors intend to utilize subcontractors for performance of the services for the Instrumentation and Controls Contractor Scope of Work, DBE requirements would apply and form C-7 (see form below, included as Exhibit G) must be submitted with the Offeror's Response. If no subcontractors will be utilized, Offerors must clearly describe this in their RFP Response.

9. If proposing on both software portion and instrumentation portion of RFP should proposal be formatted to address each portion separate?

**RESPONSE:** Yes. Since software services and the instrumentation services have their own respective evaluation criteria, proposals shall be formatted to distinguish between the two portions. Offerors should identify in the Step 1 response whether they intend to respond to one scope of service, or both scopes of services. If responding to both scopes of service/work only one set of Exhibits are required with response to Step 1.

10. Will the work on the software support and the instrumentation/PLCs be completed in any particular order?

**RESPONSE:** The work for both services will begin immediately following award and happen concurrently.

11. Is the last opportunity to submit questions/clarifications 5 calendar days, or 5 workdays?

**RESPONSE:** 5 calendar days.

12. Can LAC provide the service agreement in MS-WORD format?

**RESPONSE:** Yes, see attached as a separate file, included with this Addendum No. 1.

13. Can LAC provide a list of vendors in possession of RFP ?

**RESPONSE:** Yes, the sign-in sheet from Pre-Proposal meeting will be provided with this Addendum No. 1.

14. If we are bidding on both projects (Software Contractor & Instrumentation and Controls Contractor), do we need to have separate proposal documents for each, or do we include both in the same proposal document?

**RESPONSE:** Include in the same proposal document is preferred.

15. If we do have separate documents for each proposal, do we need 2 copies of the Exhibit forms and C-1 thru C-4 forms, or just 1 set of signed forms?

**RESPONSE:** If you choose to package the proposals separate, package copies of the completed forms with each proposal.

16. The prototype design/drawings are to be approved by a Professional Engineer. Does the PE have to be licensed in New Mexico?

**RESPONSE:** Yes.

17. Is it a requirement that the (45) electrical panels be UL certified?

**RESPONSE:** Yes.

18. On the DWSRF forms #C1-C4, there are 3 items at the top to fill in: SRF Project Number, Project Name, and Assistance Recipient. Can you please advise on what these should be?

**RESPONSE:** SRF Project Number: DWSRL 6368

Project Name: Water Production Replacement of the Supervisory Control and Data Acquisition ("SCADA") System

Assistance Recipient: Incorporated County of Los Alamos

19. It is our understanding that your goal is to move everything to fiber, but that some of the sites may need to remain on radio. If this is the case, would you maintain those repeaters?

**RESPONSE:** The County's goal is to convert to fiber. Some facilities will remain on the shared system until fiber can be installed.

20. See attached as Exhibit H the Wage Rate Decision for the project.

21. Note that Offerors responding to the Instrumentation and Controls Scope of Work, must be registered with SAM.gov at the time of Step 2 Proposal Submission, County reserves the right to verify registration, and Offerors who are not registered at the time of submission will be found non-responsive.

22. See below the attendance list for the Mandatory Pre-Proposal Conference.



## RFP25-16 Water Production SCADA System Replacement Support Services

**Mandatory Pre-Proposal Conference: August 21, 2024 at 1:00 PM**

### ATTENDANCE SHEET

Name	Company	Contact Information	
		Phone No.	E-Mail Address
Derrill Rodgers	LAC – Procurement	505-663-3507	<a href="mailto:derrill.rodgers@lacnm.us">derrill.rodgers@lacnm.us</a>
James Martinez	LAC – Utilities		<a href="mailto:james.martinez@lacnm.us">james.martinez@lacnm.us</a>
James Alarid	LAC – Utilities		<a href="mailto:james.alarid@lacnm.us">james.alarid@lacnm.us</a>
Anthony Mateo	LAC – Utilities		anthony.mateo@lacnm.us
Marc Perkins	Global Data Specialists		marc@gbl-data.com
Pillar Innovations	Mike Patscheck		mikepatscheck@pillarinnovations.com
Pillar Innovations	James Walker		jameswalker@pillarinnovations.com
Hassan Ajami	PCI Vetrix		<a href="mailto:hajami@pci-vetrix.com">hajami@pci-vetrix.com</a>
Mery Giraldo	SOAP Engineering		<a href="mailto:mery.giraldo@soapeng.com">mery.giraldo@soapeng.com</a>
Adnan Mansuri	SOAP Engineering		<a href="mailto:adnan.mansuri@soapeng.com">adnan.mansuri@soapeng.com</a>
James Wilkinson	Elementy! Consulting		<a href="mailto:discreetautomata@gmail.com">discreetautomata@gmail.com</a>
Robert Hanks	Molzen Corbin		<a href="mailto:rhanks@molzencorbin.com">rhanks@molzencorbin.com</a>
Abbas Alkriety	PCI Vetrix		aalkriety@pci-vetrix.com
Alex Gamino	Yukon & Associates		alexgamino@yukonusa.com
Dennis Weise	Yukon & Associates		<a href="mailto:dennisweise@yukonusa.com">dennisweise@yukonusa.com</a>
Stephanie DuBois	NMED		stephanie.dubois@env.nm.gov
Preston Patterson	Integration & Control Solutions		preston@ics-abqnm.net
Neyla Quiroga	SOAP Engineering		neyla.quiroga@soapeng.com
Ray Bloch	Los Alamos Technical Associates, Inc		rbloch@lata.com
Tim Swietek	Global Data Specialists		tim@gbl-data.com
Clint Goff	Global Data Specialists		<a href="mailto:clint@gbl-data.com">clint@gbl-data.com</a>

23. See below the Agenda from the Mandatory Pre-Proposal Conference.

**Agenda Mandatory Pre-Proposal Meeting**  
**RFP 25-16 Water Production SCADA Equipment Replacement and Support Services**  
**Wednesday, August 21, 2024 @ 1:00 PM**  
**Municipal Building - Room 330 & Remote by TEAMS**

1. Introductions
2. Seeking support services as follows:
  - a. Software Support Contractor and an Instrumentation and Controls Contractor
  - b. Vendors can submit proposals for either of the requested services or both.
  - c. Evaluation Criteria is different for each of the services requested.
3. This is a two-step solicitation:
  - a. Step 1 – Request for Proposals due 2:00 p.m. Mountain Time, Thursday, September 12, 2024 (Paper or .PDF by email).
    - i. Proposal Format & Evaluation Criteria for each respective service on page 10 – 11 in RFP.
    - ii. Forms required with Step 1 Proposal
      - **Exhibit “A”**: Sample Services Agreement with any deviations or exceptions identified in track-changes.
      - **Exhibit “B”**: Certification Regarding Debarment, Suspension, and Other Responsibility Matters
      - **Exhibit “C”**: Campaign Contribution Disclosure Form
      - **Exhibit “D”**: Verification of Authorized Offeror 7.

Supplemental Conditions for Drinking Water State Revolving Fund:

    - **Form #C-1**: Certification of Non-Segregated Facilities
    - **Form #C-2**: Certification Regarding Debarment and Suspension
    - **Form #C-3**: Davis Bacon Acknowledgement
    - **Form #C-4**: American Iron and Steel (AIS) Acknowledgment
  - b. Discuss DWSRL and Supplemental Conditions
    - NMED Project Manager: Stephanie Dubious
    - If only submitting for Software Service
    - If only submitting for Instrumentation & Controls
4. Discuss Scope of Work.

The Department of Public Utilities plans to replace its existing water production SCADA system. The existing SCADA system is a proprietary system, communicates through microwave radios which requires repeaters on top of Pajarito Mountain and at the top of the Santa Fe ski hill and includes 45 radio terminal units at tanks, booster stations, system meters and wells. This project will replace the system in its entirety with 45 PLCs replacing the RTUs at each site. The new system will communicate primarily through fiber optic lines and the existing microwave system will be retired. The master station has

already been installed. DPU staff will perform the PLC programming and integration to the new master station with an Ignition operating system.

The instrumentation and controls contractor sought through this RFP will design, build and test a prototype PLC, then proceed to deliver 45 PLCs in a two-year transition period. The software support contractor sought through this RFP will enable dual use protocols on the existing radio lines, create mapping from RTU I/O addressing to packed Modbus holding registers and set-up a test RTU and Allen Bradley PLC. Provide support through the two-year transition period.

5. Schedule:

- a. Step 1 Proposals Due September 12, 2024
- b. Evaluation of Step 1 Proposals 10- Days
- c. Step 2 RFP Issued September 26, 2024
- d. Step 2 Proposals Due October 22, 2024
- e. Award December 3, 2024

6. Questions & clarifications to James Alarid, at [james.alarid@lacnm.us](mailto:james.alarid@lacnm.us); (505) 663-3420. For procurement process information, contact Derrill Rodgers, at [Derrill.rodgers@lacnm.us](mailto:Derrill.rodgers@lacnm.us); (505) 663-3507.

All other provisions of the Solicitation Documents shall remain unchanged. This Addendum No. 1 is hereby made a part of the Solicitation Documents to the same extent as those provisions contained in the original documents and all itemized listings thereof.

Each Respondent is requested to acknowledge receipt of this Addendum No. 1 with the Proposal Forms.

I hereby acknowledge receipt of this Addendum No.1.

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Signed	Print Name	Date
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Title	Company	

**EXHIBIT G  
FORM C-7 DBE Good Faith Efforts Checklist  
RFP25-16**

**Water Production SCADA Equipment Replacement and Support Services**

	<b>Disadvantaged Business Enterprise Good Faith Efforts Checklist</b>	<b>Form #C7</b>
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This form and Good Faith Efforts Checklist must be completed and signed by the Prime Contractor *when hiring a subcontractor* and must be submitted to the project owner (SRF assistance recipient).

**Disadvantaged Business Enterprise (DBE) Solicitation Good-Faith Efforts**

The Six Good Faith Efforts are required methods employed by all EPA financial assistance agreement recipients to ensure that Disadvantaged Business Enterprises (DBEs) have the opportunity to compete for contracts and subcontracts funded by EPA financial assistance dollars.

Prime Contractor's DBE requirements for SRF projects include:

- Taking affirmative steps for DBE participation
- Maintaining documentation of these affirmative steps

**PROJECT INFORMATION**

SRF Project Number:	
SRF Project Name:	
Assistance Recipient:	
Prime Contractor:	
Address of Prime Contractor:	
Name & Title of Prime Contractor's Authorized Representative	
Signature of Authorized Representative:	
Check if Prime Contractor is: <input type="checkbox"/> Minority-Owned <input type="checkbox"/> Women-Owned	

Note: New Mexico's Certified Disadvantaged Business Enterprise Directory may be found online at <https://nmdotstar.com/links/>

In addition, NMED also accepts DBE certifications from the following entities:

- The Small Business Administration (SBA) (both SBA 8(a) Program certifications and SBA Small Disadvantaged Business (SDB) Program self-certifications);
- The Department of Transportation's (DOT) state implemented DBE Certification Program (with U.S. citizenship)
- Tribal, State and local governments, as long as their standards for certification meet or exceed EPA's; and
- Independent private organization certifications as long as their standards for certification meet or exceed EPA's.

**GOOD FAITH EFFORTS CHECKLIST**

Please complete the checklist when soliciting subcontractors for the SRF Project noted above to determine if you have complied with the requirement to make good faith efforts to ensure that certified Disadvantaged Business Enterprises (DBEs) have the opportunity to compete for procurements funded by EPA financial assistance funds. Bidders/offerors must make good faith efforts prior to submission of bids/proposals.

1. Did you ensure that DBEs are made aware of subcontracting opportunities to the fullest extent practicable through outreach and recruitment activities?  Yes  No
  
2. Did you make information on forthcoming opportunities available to DBEs and arrange time frames for subcontracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process? This includes, whenever possible, posting solicitation for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.  Yes  No
  
3. Did you consider in the subcontracting process whether firms competing for large sub-contracts could subcontract with DBEs? This will include dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process.  Yes  No
  
4. Did you encourage subcontracting with a consortium of DBEs when a subcontract is too large for one of these firms to handle individually?  Yes  No
  
5. Did you use the services of the Small Business Administration and the Minority Business Development Agency of the Department of Commerce to identify potential subcontractors?  Yes  No
  
6. List the potential DBE subcontractors that were contacted.

Name	How Contacted (e.g. letter, phone call, fax, e-mail)	Response (e.g. did not respond, not interested, not competitive)

**CONTRACT ADMINISTRATION PROVISIONS**

Several contract provisions are required to prevent unfair practices that adversely affect DBEs. These include:

1. Prime Contractor must pay its Subcontractor for satisfactory performance no more than 30 days from the Prime Contractor's receipt of payment from the SRF loan recipient.
  
2. Prime Contractor must notify the SRF loan recipient in writing prior to termination of a DBE subcontractor for convenience.
  
3. Prime Contractor must employ the six Good Faith Efforts to solicit a replacement subcontractor if a DBE subcontractor fails to complete work under a subcontract for any reason.



**EXHIBIT H  
Wage Rate Decision  
RFP25-16**

**Water Production SCADA Equipment Replacement and Support Services**



**LABOR RELATIONS DIVISION**

401 Broadway NE  
Albuquerque, NM 87102  
Phone: 505-841-4400  
Fax: 505-841-4424

226 South Alameda Blvd  
Las Cruces, NM 88005  
Phone: 575-524-8185  
Fax: 575-524-8194

[WWW.DWS.STATE.NM.US](http://WWW.DWS.STATE.NM.US)

**Wage Decision Approval Summary**

1) Project Title: Water Production SCADA Equipment Replacement and Support Services  
Requested Date: 08/16/2024  
Approved Date: 08/21/2024  
Approved Wage Decision Number: LA-24-2727-B

**Wage Decision Expiration Date: 12/19/2024**

2) Physical Location of Jobsite for Project:  
Job Site Address: 101 Camino Entrada Bldg. 2  
Job Site City: Los Alamos  
Job Site County: Los Alamos

3) Contracting Agency Name (Department or Bureau): Los Alamos County  
Contracting Agency Contact's Name: James Martinez  
Contracting Agency Contact's Phone: (505) 663-1907 Ext.

4) Estimated Contract Award Date: 10/31/2024

5) Estimated total project cost: \$1,200,000.00  
a. Are any federal funds involved?: Yes - \$1,200,000.00  
b. Does this project involve a building?: Yes - The work associated with this project is to upgrade the Supervisory Controls and Data Acquisition System (SCADA) system within the main control room at the Pajarito Cliffs Buildings. The new SCADA system will replace each of the 45 remote terminal units (RTUs), include a new master terminal unit (MTU) which will operate on the Ignition operating software platform.  
c. Is this part of a larger plan for construction on or appurtenant to the property that is subject to this project?: No  
d. Are there any other Public Works Wage Decisions related to this project?: No  
e. What is the ultimate purpose or functional use of the construction once it is completed?: The new SCADA system will replace a system that is proprietary system and has been in service for 30 years. County would like to transition to a new system that will communicate through fiber optic ans some alternate means where fiber is not available.

6) Classifications of Construction:

Classification Type and Cost Total	Description
General Building (B) Cost: \$1,200,000.00	The Instrumentation and Controls Contractor will build the PLC enclosures, test the PLCs prior to delivery and support the project team during installation and commissioning the PLCs in the field. The services will begin with a coordination meeting with DPU project team to create a two-year schedule to complete the transition of the SCADA system.  Within 14 days of contract execution, the contractor shall meet with the DPU team to coordinate building the first prototype PLC. The goal would be to build, test, and commission the prototype PLC within 60 calendar days of contract execution.

	<p>Completion of the prototype PLC will require the Instrument and Control Contractor to perform the necessary site work to become familiar with the existing SCADA system hardware, power supply, communication systems, space available, RTB wiring, existing I/O, operating protocol and site conditions to build a prototype PLC for approval by county, once final approval is provided the selected PLC will be a standard configuration for all water production facilities.</p> <p>Once the prototype has been successfully commissioned the Instrumentation and Controls contractor shall deliver to Los Alamos County a drawing, specifications and equipment list prepared and stamped by a Professional Engineer registered in the state of New Mexico. The engineered design will be standard used by the Instrument and Controls Contractor to manufacture the remaining 44 PLCs.</p> <p>The engineering drawings and equipment list will become the basis of mass production of the remaining 44 PLCs.</p> <p>The Instrumentation and Controls Contractor will coordinate the manufacture and delivery of the remaining PLCs with the DPU team. The goal would be to have all 45 PLCs manufactured, tested by the Contractor and delivered to Los Alamos within 2 years of execution of the contract.</p> <p>The work will be performed within the building at 101 Camino Entrada Bldg. 3 Los Alamos, NM. This is where we house our main SCADA control center.</p>
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**TYPE “B” – GENERAL BUILDING**

**Effective January 1, 2024**

<b>Trade Classification</b>	<b>Base Rate</b>	<b>Fringe Rate</b>	<b>Apprenticeship</b>
<b>Asbestos Workers/Heat and Frost insulators</b>	35.86	12.46	0.60
<b>Asbestos Workers/Heat and Frost insulators: Los Alamos County</b>	38.29	12.46	0.60
<b>Boilermaker/blacksmith</b>	35.88	32.28	0.60
<b>Boilermaker/blacksmith: San Juan County</b>	36.83	31.88	0.60
<b>Bricklayer/Block layer/Stonemason</b>	27.03	10.99	0.60
<b>Bricklayer/Block layer/Stonemason Curry, DeBaca, Quay and Roosevelt counties</b>	23.10	8.98	0.60
<b>Bricklayer/Block layer/Stonemason Dona Ana, Otero, Eddie and Lea counties</b>	26.42	8.98	0.60
<b>Carpenter/Lather</b>	29.11	12.79	0.60
<b>Carpenter: Los Alamos County</b>	33.18	13.58	0.60
<b>Millwright/pile driver</b>	39.00	29.40	0.60
<b>Cement Mason</b>	24.31	11.16	0.60
<b>Electricians-Outside Classifications: Zone 1</b>			
Ground man	26.32	12.79	0.60
Equipment Operator	37.76	17.13	0.60
Lineman/technician	47.70	19.92	0.60
Cable Splicer	48.87	20.22	0.60

<b>Electricians-Outside Classification: Zone 2</b>			
Ground man	26.32	12.79	0.60
Equipment Operator	37.76	17.13	0.60
Lineman/technician	47.70	19.92	0.60
Cable Splicer	48.87	20.22	0.60
<b>Electricians-Outside Classifications: Los Alamos County</b>			
Ground man	27.07	12.81	0.60
Equipment Operator	38.85	17.17	0.60
Lineman/technician	48.95	20.24	0.60
Cable Splicer	53.75	21.44	0.60
<b>Electricians-Inside Classifications: Zone 1</b>			
Wireman/low voltage technician	38.30	12.60	0.60
Cable Splicer	42.13	12.71	0.60
<b>Electricians-Inside Classification: Zone 2</b>			
Wireman/low voltage technician	41.75	12.70	0.60
Cable Splicer	45.58	12.82	0.60
<b>Electricians-Inside Classification: Zone 3</b>			
Wireman/low voltage technician	44.05	12.72	0.60
Cable Splicer	47.88	12.89	0.60
<b>Electricians-Inside Classification: Zone 4</b>			
Wireman/low voltage technician	48.26	12.90	0.60
Cable Splicer	52.09	13.01	0.60
<b>Electricians-Inside Classification: Dona Ana, Hidalgo, Luna and Otero Counties</b>			
Wireman/low voltage technician	32.72	9.65	0.60
Cable splicer	32.72	9.65	0.60

<b>Electricians-Inside Classification: Los Alamos County</b>			
Wireman/low voltage technician	44.05	14.97	0.60
Cable Splicer	47.88	15.28	0.60
<b>Elevator Constructor</b>	49.77	39.19	0.60
<b>Elevator Constructor Helper</b>	34.84	39.19	0.60
<b>Glazier/Fabricator</b>	21.75	7.10	0.60
<b>Glazier: Los Alamos county</b>	21.75	7.10	0.60
<b>Ironworker</b>			
Ironworker Journeyman	28.49	18.71	0.60
Probationary Ironworker	22.79	18.71	0.60
<b>Painter</b>	21.00	5.75	0.60
<b>Painter: Los Alamos county</b>	31.18	11.50	0.60
<b>Paper Hanger</b>	21.00	5.75	0.60
<b>Paper Hanger: Los Alamos county</b>	32.06	11.50	0.60
<b>Drywall Finisher/Taper - Light Commercial &amp; Residential</b>			
Ames tool operator	27.40	8.86	0.60
Hand finisher/machine texture	26.40	8.86	0.60
<b>Drywall Finisher/Taper – Light Commercial &amp; Residential: Los Alamos county</b>	21.18	11.50	0.60
<b>Plasterer</b>	24.76	9.99	0.60
<b>Plumber/Pipefitter</b>	36.91	14.75	0.60
<b>Rofer</b>			
Rofer Journeyman	26.94	9.36	0.60
Rofer Helper	16.16	9.36	0.60
<b>Sheet metal worker</b>			
Zone 1	37.50	19.08	0.60
Zone 2 – Industrial	38.50	19.08	0.60
Zone 3 – Los Alamos County	39.50	19.08	0.60
<b>Soft Floor Layer</b>	21.00	9.20	0.60

<b>Soft Floor Layer: Los Alamos county</b>	31.20	11.62	0.60
<b>Sprinkler Fitter</b>	35.75	24.56	0.60
<b>Tile Setter</b>	24.46	8.81	0.60
<b>Tile Setter Helper/Finisher</b>	16.53	8.81	0.60
<b>Laborers</b>			
Group I- Unskilled	20.44	7.96	0.60
Group II – Semi-skilled	20.44	7.96	0.60
Group III- Skilled	21.44	7.96	0.60
Group IV - Specialty	23.69	7.96	0.60
<b>Operators</b>			
Group I	24.49	8.22	0.60
Group II	26.76	8.22	0.60
Group III	27.24	8.22	0.60
Group IV	27.70	8.22	0.60
Group V	27.90	8.22	0.60
Group VI	28.12	8.22	0.60
Group VII	28.23	8.22	0.60
Group VIII	31.43	8.22	0.60
Group IX	33.94	8.22	0.60
Group X	37.51	8.22	0.60
<b>Truck Drivers</b>			
Group I-VII	16.65	8.27	0.60
Group VIII	16.71	8.27	0.60
Group IX	18.65	8.27	0.60

**NOTE: All contractors are required to pay SUBSISTENCE, ZONE AND INCENTIVE PAY according to the particular trade. Details are located in a PDF attachment at [WWW.DWS.STATE.NM.US](http://WWW.DWS.STATE.NM.US). Search Labor Relations/Labor Information/Public Works/Prevailing Wage Rates.**

For more information about the Subsistence, Zone, and Incentive Pay rates, or to file a wage claim, contact the Labor Relations Division at (505) 841-4400 or visit us online at [www.dws.state.nm.us](http://www.dws.state.nm.us).



## 2024 SUBSISTENCE, ZONE, AND INCENTIVE PAY RATES

All contractors are required to pay subsistence, zone, and incentive pay according to the particular trade

### Asbestos workers or heat and frost insulators

- (1) Zone 1 shall consist of the area lying within the city limits of a circle whose radius is 66 miles from the city hall in Albuquerque or the city hall in El Paso - \$0.00 per day.
- (2) Zone 2 shall consist of Los Alamos county - \$40.00 per day if not furnished a company owned vehicle.
- (3) Zone 3 shall consist of the area lying beyond a circle whose radius is over 66 miles from the city hall in Albuquerque or the city hall in El Paso - \$85.00 per day.

### Boilermakers/Blacksmiths

- (1) Per diem is calculated from city hall of the dispatch city or the employee's home address, whichever is closer to the job location.
- (2) Per diem is \$55.00 per day for travel between 70 and 120 miles and \$85.00 per day for travel over 120 miles.

### Bricklayers

- (1) For Albuquerque area contractors, the starting point shall be at the intersection of I-40 and I-25 and shall continue to the job site. All other areas, the starting point shall be the employer's main office address.
- (2) Between 50 and 75 miles from the starting point, \$35.00 per day.
- (3) 76 or more miles from the starting point, \$55.00 per day.
- (4) All covered refractory work over 75 miles from the intersection of I-40 and I-25, \$80.00 per day.

### Cement Masons

- (1) For employees who travel to Santa Fe from Albuquerque or vice versa, \$20.00 per day.
- (2) In all other work performed more than 50 miles from the employer's main office, \$50.00 per day.
- (3) Mutually agreed-upon lodging or transportation paid for by the employer will substitute for subsistence pay.



### Drywall Finishers and Tapers

- (1) \$40.00 per day (\$5.00 per hour for eight hours work) for over 60 miles over the most typically traveled route, or other mutually agreed upon suitable lodging or transportation.
- (2) If an employee has worked the full week on four 10-hour days, the employee shall be paid the full week of per diem of \$200.00.
- (3) Special provision for Santa Fe and Albuquerque: Employees who travel between Santa Fe and Albuquerque will be paid \$15.00 per day or other mutually agreed upon lodging or transportation.

### Electricians (inside classifications)

- (1) For Albuquerque only:
  - (a) Zone 1 is classified as being within 40 miles from the main post office.
  - (b) Zone 2 shall extend up to 10 miles beyond zone 1. Work performed within zone 2 shall be compensated nine percent above the journeyman rate for zone 1.
  - (c) Zone 3 shall extend up to 20 miles beyond zone 1. Work performed within zone 3 shall be compensated fifteen percent above the journeyman rate for zone 1.
  - (d) Zone 4 shall extend 20 miles or more beyond zone 1. Work performed within zone 4 shall be compensated twenty six percent above the journeyman rate for zone 1.
- (2) For Los Alamos County only: work performed within the county shall be compensated fifteen percent above the zone 1 journeyman rate.
- (3) For all other counties:
  - (a) Zone 1 is:
    - (i) within six miles from the main post office for Raton, Tucumcari, and Farmington.
    - (ii) within eight miles from the main post office for Las Vegas.
    - (iii) within ten miles from the main post office for Santa Fe and Gallup.
    - (iv) within twelve miles from the main post office for Belen, Carrizozo, Clovis, Los Lunas, Portales, Roswell, Ruidoso, Artesia, Carlsbad, Hobbs, and Lovington.
    - (v) within fourteen miles from the main post office for Espanola.
  - (b) Zone 2 shall extend up to 20 miles beyond zone 1. Work performed within zone 2 shall be compensated nine percent above the journeyman rate for zone 1.





- (c) Zone 3 shall extend up to 30 miles from zone 1. Work performed within zone 3 shall be compensated fifteen percent above the journeyman rate for zone 1.
- (d) Zone 4 shall extend beyond 30 miles from zone 1. Work performed within zone 4 shall be compensated twenty six percent above the journeyman rate for zone 1.
- (4) When workers are ordered to report to the shop and then to the job and from job to job, and return to the shop, they shall be paid for the time spent traveling and shall be furnished transportation by the Employer. Under these conditions the Zone 1 rate and any applicable overtime will be paid.

### Electricians (outside classification)

Zone 2: \$50.00 per diem to be paid for work 30 miles outside of Santa Fe and 60 miles outside of Albuquerque. No per diem in Los Alamos County.

### Glaziers

- (1) When out-of-town travel is required, the employer shall provide suitable lodging with no more than two people per room and \$20.00 per night for food.
- (2) Employees required to use a personal vehicle for travel to a jobsite beyond a 30 mile radius of the main post office in town where the employer's shop is located shall be compensated at the current Internal Revenue Service (IRS) rate for actual mileage incurred beyond the 30 mile radius, plus their regular rate of pay for travel time.

### Ironworkers

- (1) Travel more than 50 miles from the interchange of Interstate 40 and Interstate 25 or from the employee's home should be paid at \$9.00 per hour.
- (2) If travel is within Santa Fe County, travel time shall be paid at \$3.00 per hour.

### Laborers

- (1) Type A:
  - (a) Work travel between 50 and 85 miles from the employer's primary address should be compensated at \$3.50 per hour.
  - (b) Work travel 86 miles or greater from the employer's primary address should be compensated at \$5.00 per hour.



- (2) Types B and C:
  - (a) Work travel over 70 miles from the union halls of Albuquerque, Espanola, Farmington, or Las Cruces shall be paid at \$7.00 per hour in travel pay, not to exceed 10 hours per day;
  - (b) If an overnight stay is necessary, the employer shall pay \$40.00 per day for meals, in addition to travel pay.
- (3) Type H – no zone subsistence pay:
- (4) If an employer provides the employee transportation and mutually agreeable, suitable lodging with no more than two people in a room in areas where overnight stays are necessary, subsistence rates do not apply.

### Millwrights

- (1) All zone pay shall be calculated from the address of the city hall of the respective dispatch point.
- (2) Zone 1: Work traveled up to 45 miles from the city hall of the respective dispatch points is a free zone.
- (3) Zone 2: Work traveled between 45 miles and 100 miles shall be compensated at \$4.00 per hour above base wage.
- (4) Zone 3: Work traveled 101 miles or more shall be compensated at \$6.00 per hour above base wage.
- (5) If employer fails to provide suitable lodging, employer shall pay \$110.00 per diem.
- (6) If an employee’s principal place of residence is within 45 road miles from the project, no subsistence or travel time shall be paid.

### Operating Engineers

- (1) Type A operators should be compensated for zone and subsistence as follows:
  - (a) Work travel between 50 and 85 miles from the interchange of Interstate 25 and Interstate 40 in Albuquerque, or from the Farmington City Hall in Farmington, should be compensated at \$2.50 per hour.
  - (b) Work travel 86 miles or more from the interchange of Interstate 25 and Interstate 40 in Albuquerque or from the Farmington City Hall in Farmington, should be compensated at \$4.00 per hour.
- (2) Type B and C operators:
  - (a) Base points for operators are 30 miles and beyond:
    - (i) Bernalillo county courthouse in Albuquerque;
    - (ii) State capital building in Santa Fe;
    - (iii) City hall in Farmington.



- (b) Zone and subsistence for Albuquerque, Santa Fe, and Farmington are as follows:
    - (i) work travel between 30 and 50 miles from the base point compensated at \$20.00 per day;
    - (ii) work travel between 51 and 100 miles from the base point compensated at \$50.00 per day;
    - (iii) work travel over 100 miles from the base point that involves an overnight stay compensated at \$100.00 per day.
  - (c) Zone and subsistence for Los Alamos county, \$100.00 per day. This takes precedence over the 50 mile radius for Santa Fe zone and subsistence.
  - (d) If an employer provides the employee transportation and mutually agreeable suitable lodging in area where overnight stays are necessary, subsistence rates do not apply.
- (3) Type H operators are not eligible for zone and subsistence pay.

### Painters

- (1) When out-of-town travel is required, the employer shall provide suitable lodging with no more than two people per room and \$30.00 per day for expenses.
- (2) When out-of-town travel is required and employer and employer does not provide lodging, employer shall pay \$100 per day for expenses, plus their regular rate of pay.
- (3) Employees required to use a personal vehicle for travel to a jobsite beyond a 60-mile radius from their residence or the employer's shop, whichever is closest to the job, shall be compensated at the current IRS rate for actual mileage incurred beyond the 60-mile radius, plus their regular rate of pay for travel time.
- (4) Employer shall furnish transportation or gasoline for all work performed beyond the 30-mile radius that encompasses the free cities of Albuquerque, Santa Fe, and Belen.

### Paper hangers

- (1) Zone 1: Base pay for an area within a 30 mile radius from the main post office in the city or town where the employee permanently resides. Albuquerque, Santa Fe, and Belen shall be considered Zone I.
- (2) Zone 2: Work travel between 30 and 75 miles from the main post office in the town where an employee permanently resides shall be compensated at \$1.00 per hour above base pay.



- (3) Zone 3: Work travel 75 miles or more from the main post office in the town where an employee permanently resides shall be compensated at \$2.50 per hour above base pay.
- (4) When the employee is required to stay overnight, the employer should provide and pay for suitable lodging.
- (5) Employer will furnish transportation or gasoline for all work performed beyond the 30 mile radius that encompasses the free cities of Albuquerque, Santa Fe or Belen.

### Plasterers

- (1) Employees who travel from Albuquerque to Santa Fe should be compensated at \$20.00 per day.
- (2) Except for employees who travel from Santa Fe to Albuquerque, work travel 75 miles or more from the employer's office over the most typically traveled route should be compensated at \$5.00 per hour and capped at \$40.00 per day.

### Plumbers and pipefitters

- (1) Work travel for 90 or more miles from an employee's primary residence, and involving an overnight stay, should be compensated at \$80.00 per day.
- (2) No zone or subsistence pay is required should the employer elect to cover the room cost.

### Roofers

Work travel requiring an overnight stay should be compensated at \$35.00 per day for food. Employer should provide and pay for a suitable hotel. When employees are assigned to jobs located 60 or more miles from the employer's place of business, transportation to and from the job site must be provided.

### Sheet metal workers

- (1) Work travel 90 miles or more from contractor's home base and employee's home, should be paid at \$120.00 per day subsistence pay plus base and fringe, regardless of county.
- (2) Los Alamos county: \$2.00 per hour incentive pay plus base and fringe.
- (3) Workers living 60 or more miles from a San Juan county job site receive \$3.00 per hour subsistence pay plus base and fringe.

### Soft floor layer

- (1) Zone 1: Base pay for an area within a 30 mile radius from the main post office in the city or town where the employee permanently resides. Albuquerque, Santa Fe, and Belen shall be considered Zone I.
- (2) Zone 2: Work travel between 30 and 75 miles from the main post office in the town where an employee permanently resides shall be compensated at \$1.00 per hour above base pay.
- (3) Zone 3: Work travel 75 miles or more from the main post office in the town where an employee permanently resides shall be compensated at \$3.13 per hour above base pay.
- (4) Employer will furnish transportation or gasoline for all work performed beyond the 30-mile radius that encompasses the free cities of Albuquerque, Santa Fe, or Belen.
- (5) When the employee is directed to report to a job site and the distance to the job site requires the employee to stay out of town overnight, the employer shall provide housing arrangements for the affected employees.

### Sprinkler fitters

- (1) Work travel between 60 and 80 miles from the employee's primary residence should be compensated at \$23.00 per day.
- (2) Work travel between 81 and 100 miles from the employee's primary residence should be compensated at \$33.00 per day.
- (3) Work travel of 101 miles or more from the employee's primary residence should be compensated at \$125.00 per day.
- (4) No zone or subsistence pay shall be paid when the employer provides daily transportation and the employee elects to travel back and forth from home.

# PUBLIC WORKS PROJECT REQUIREMENTS

As a participant in a Public Works project valued at more than \$60,000 in the state of New Mexico, the following list addresses many of the responsibilities that are defined by statute or regulation to each project stakeholder.

## Contracting Agency

- Ensure that all contractors wishing to bid on a Public Works project when the project is \$60,000 or more are actively registered with the Public Works and Apprenticeship Application (PWAA) website: <http://www.dws.state.nm.us/pwaa> (Contractor Registration) prior to bidding.
- Please submit Notice of Award (NOA) and Subcontractor List(s) to the PWAA website promptly after the project is awarded.
- Please update the Subcontractor List(s) on the PWAA website whenever changes occur.
- All sub-contractors and tiers (excluding professional services) regardless of contract amount must be listed on the Subcontractor List and must adhere to the Public Works Minimum Wage Act.
- Ninety days after project completion please go into the PWAA system and close the project. Only contracting agencies are allowed to close the project. Agents or contractors are not allowed to close projects.

## General Contractor

- Provide a complete Subcontractor List and Statements of Intent (SOI) to Pay Prevailing Wages for all contractors, regardless of amount of work, to the contracting agency within 3 (three) days of award.
- Ensure that all subcontractors wishing to bid on a Public Works project have an active Contractor Registration with the Public Works and Apprenticeship Application (PWAA) website: <http://www.dws.state.nm.us/pwaa> prior to bidding when their bid will exceed \$60,000.
- Make certain the Public Works Apprentice and Training Act contributions are paid either to an approved Apprenticeship Program or to the Public Works Apprentice and Training Fund.
- Confirm the Wage Rate poster, provided in PWAA, is displayed at the job site in an easily accessible place.
- When the project has been completed, make sure the Affidavits of Wages Paid (AWP) are sent to the contracting agency.
- All subcontractors and tiers (excluding professional services) regardless of contract amount must pay prevailing wages, be listed on the Subcontractor List, and adhere to the Public Works Minimum Wage Act.

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An Equal Opportunity Employer Page 1 of 2

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## **Subcontractor**

- Ensure that all subcontractors wishing to bid on a Public Works project have an active Contractor Registration with the Public Works and Apprenticeship Application (PWAA) website: <http://www.dws.state.nm.us/pwaa> prior to bidding when their bid will exceed \$60,000.
- Make certain the Public Works Apprentice and Training Act contributions are paid either to an approved Apprenticeship Program or to the Public Works Apprentice and Training Fund.
- All subcontractors and tiers (excluding professional services) regardless of contract amount must pay prevailing wages, be listed on the Subcontractor List, and adhere to the Public Works Minimum Wage Act.

## **Additional Information**

Reference material and forms may be found in the New Mexico Department of Workforce Solutions Public Works web pages at: <https://www.dws.state.nm.us/Labor-Relations/Labor-Information/Public-Works>.

## **CONTACT INFORMATION**

Contact the Labor Relations Division for any questions relating to Public Works projects by email at [public.works@state.nm.us](mailto:public.works@state.nm.us) or call (505) 841-4400.