



**Incorporated County of Los Alamos
Public Works Department
Engineering & Project Management Division**

**Public Information and Involvement Plan
(PIIP)**

Cumbres Del Norte Subdivision

Date: November 4, 2021

PIIP Revision #: Original

Project Manager: Chris Sanchez

County Engineer: Eric Martinez

Department Director: Jon Bulthuis, Public Works

PIO Assigned: Louise Romero, Office Manager

PIIP Phase: Conceptual Design Construction

1. Project Purpose and Scope:

Full reconstruction of roadways within the Cumbres del Norte Subdivision—Camino Redondo, Camino Medio, Cumbres Patio. The scope of work includes removal and replacement of the asphalt roadway section. The project also consists of isolated areas of new curb and gutter, storm drain improvements, sidewalk, ADA ramps with detectable warning surfaces, drive pads, and manhole/valve adjustments. It's possible the Department of Public Utilities may have some isolated utility work conducted as part of the project.

2. Does this project support any of the Council's Strategic Goals? If so, which goal(s) apply? Yes, this project meets two of the Priority Areas set in the 2021 Strategic Leadership Plan: "Investing in infrastructure" and "Mobility" by continuing to maintain and preserve our County transportation assets.

3. Is this an approved CIP? Yes, this project was approved in the FY 2022 Transportation CIP Street Priorities Based on Average Pavement Index (PCI).

**4. What is the project location? Describe or supply map.
Camino Redondo, Camino Medio, Cumbres Patio Street**



- 5. Who is your audience – who are you talking to?** General public, adjacent residents, and property owners.
- 6. Explain the steps for accomplishing the project and provide estimated timeframes for each step.** A public meeting will be held in conjunction with a regular monthly Transportation Board meeting—tentatively scheduled around Spring 2022.
- 7. Does this project relate to projects in progress or in the future?** Not at this time.
- 8. Project start and completion dates:** Anticipated design kickoff in Winter 2021 and construction start in Spring/Summer 2022.
- 9. Project cost and funding source:** Project funded through the FY 2022 Transportation CIP in the budgeted amount of \$1,903,000.00. This project has also been awarded NMDOT grant funding to help supplement approved County Funding.
- 10. Is the intent to inform , educate , and/or involve ?**

- 11. Describe the issues the public may have regarding the project:** . Adjacent property owners may have concerns regarding construction activities, access, and increased traffic. Design development will consider access to adjacent properties and traffic management during construction to minimize impacts. The Project Manager will work with the awarded contractor during construction to ensure unimpeded mail, delivery and trash services. Residents and motorists should expect typical construction inconvenience such as noise, heavy equipment, traffic impacts, intermittent parking restrictions and access delays, potential detours, dust, etc.
- 12. Location of staging area.** A construction staging area is undetermined at this time but could include an area of county owned land near the entrance to the Golf Course Maintenance Building.
- 13. Describe constraints on the project (regarding public information), such as critical timeframes, other.** With continued COVID-19 restrictions public, input meetings may need to be conducted through hybrid or virtual-only formats. During Construction, unanticipated field conditions, equipment breakdowns, utility service impacts or weather events may be encountered requiring closures or other changes to traffic conditions. Such information and timeframes would be distributed at the earliest time possible.
- 14. Will you be holding a public meeting/open house to solicit input or inform the public of a project?** A public meeting will be held in conjunction with the Transportation Board regular monthly meeting to present the design and solicit input. Staff will provide updates at subsequent Transportation Board meetings as needed. The Public Works project webpage will be kept up to date as the design develops and public will have an opportunity to provide input at any time.
- 15. Is public comment limited to this meeting? Will you allow the public to provide written comments for a period after the meeting? What will you do with the comments?** The public is typically provided a period of 7 to 14 days following the public meeting to submit written comments in addition to submitting them verbally or in writing at the Public Meetings. Comments will be reviewed by the Project Management Team for possible incorporation into the project. The Public Works project webpage will be kept up to date as the design develops and public will have an opportunity to provide input at any time.
- 16. Estimated PIIP Budget?** \$500.00 to cover the cost of the ads.
- Door hangars will be distributed to residents with information regarding the public meeting.
 - A press release will be submitted to the media regarding public meeting.
 - An ad announcing the public meeting will be placed with the LA Daily Post.
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- The Public Works website will be updated as needed to keep citizens informed of progress and to share future project milestones.
- A press release will be submitted to the media regarding public meeting(s) and start of construction.
- An ad announcing the start of construction will be placed with the LA Daily Post.

Please sign below and date:

Submitted by Project Manager: Chris Sanchez Date 11/4/2021
Chris Sanchez

Approved by County Engineer: Eric Martinez Date 11/4/2021
Eric Martinez

Approved by Acting Department Director: Jon Bulthuis Date 11/4/2021
Jon Bulthuis

Assigned Public Works PIO: Louise Romero Date 11/4/2021
Louise Romero

*Approved by Acting County PIO: Leslie E Bucklin Date 11/4/2021
Leslie Bucklin

***If the PIO does not approve the PIIP, the PIO must provide justification for the disapproval below. The Department Director can override this decision but must also provide justification below or via an attached memo.**