



Incorporated County of Los Alamos  
Public Works Department  
Engineering & Project Management Division

Public Information and Involvement Plan  
(PIIP)

**Finch Street Project**

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**Date:** September 14, 2021  
**PIIP Revision #:** Design  
**Project Manager:** Eric Ulibarri  
**County Engineer:** Eric Martinez  
**Department Director:** Anne W. Laurent  
**PIO Assigned:** Louise Romero, Office Manager  
**PIIP Phase:**  Conceptual  Design  Construction

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**1. Project Purpose and Scope:**

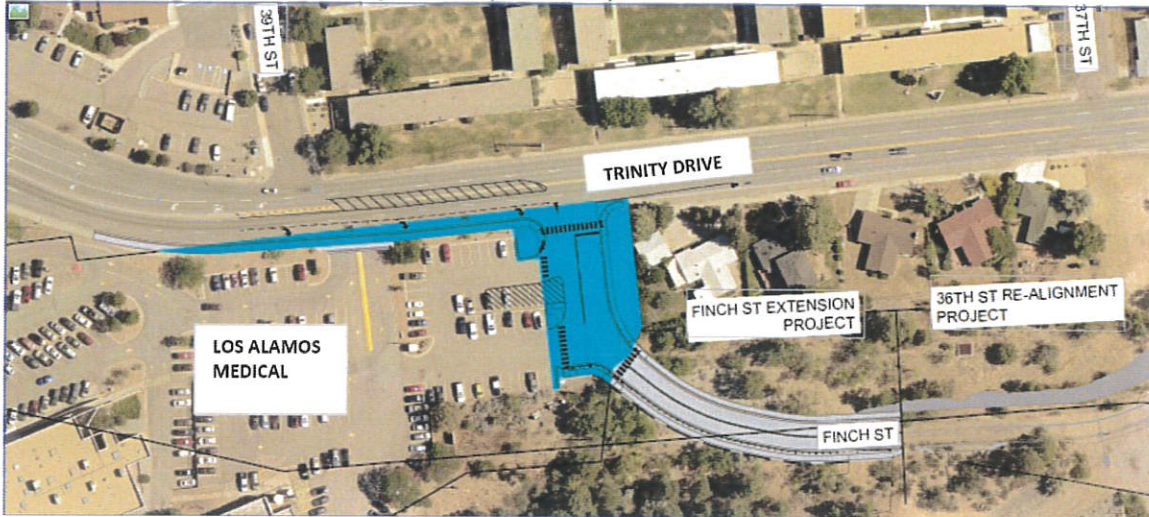
The Finch Street project will design and construct an extension of Finch Street from the end of 35th Street through the current Los Alamos Medical Center parking lot to Trinity Drive (NM 502). The project will be coordinated with the Los Alamos Medical Center to reconfigure their existing parking lot and relocate their driveway east to the new Finch Street connection with Trinity Drive. The project will provide new roadway, sidewalk, and pedestrian ramps along Finch Street and a new right turn lane from Trinity on to the new Finch Street connection.

**2. Does this project support any of the Council's Strategic Goals? If so, which goal(s) apply?** Yes, this project meets one of the Priority Areas set in the 2021 Strategic Leadership Plan: "Investing in infrastructure".

**3. Is this an approved CIP?** Yes, it is part of the FY 2022 Transportation CIP in the budgeted amount of 1,500,000.

**4. What is the project location? Describe or supply map.**

Finch Street from the end of 35th Street through the current Los Alamos Medical Center parking lot to Trinity Drive (NM 502).



- 5. Who is your audience – who are you talking to?** General public, residents, business (Los Alamos Medical Center) and property owners.
- 6. Explain the steps for accomplishing the project and provide estimated timeframes for each step.** A public meeting to present the proposed project and acquire input was held in conjunction with the Transportation Board meeting on December 3, 2020. Preliminary designs are complete and land acquisition is in process with LAMC representatives with legal documents undergoing review by the County Attorney's Office. Once acquisition is complete, final design plans will be assembled and reviewed with LAMC and NMDOT staff and NMDOT access permits acquired. A project update will be held in conjunction with the monthly Transportation Board meeting once the required property acquisitions have been complete, date TBD.
- 7. Does this project relate to projects in progress or in the future?** This project will tie-in to the upcoming improvements to the 35th/36th Street Re-Alignment project associated with the Hill Apartments off-site improvements.
- 8. Project start and completion dates:** Land Acquisition/Final Design Winter 2021-22, Construction 2022 (projected).
- 9. Project cost and funding source:** Funded in the FY 2022 CIP Fund in the budgeted amount of \$1,500,000.
- 10. Is the intent to inform , educate , and/or involve ?**

- 11. Describe the issues the public may have regarding the project:** Adjacent property owners may have concerns regarding construction activities, access, and increased traffic. The Project Manager will work with the awarded contractor during construction to ensure unimpeded mail, delivery and trash services. Residents and motorists should expect typical construction inconvenience such as noise, heavy equipment, traffic impacts, intermittent parking restrictions and access delays, potential detours, dust, etc.
- 12. Location of staging area.** A construction staging area is undetermined at this time.
- 13. Describe constraints on the project (regarding public information), such as critical timeframes, other.** Continued general public involvement is pending land acquisition which involves uncertain timeframes for completion. With continued COVID restrictions public input meetings may need to be conducted through hybrid virtual format.
- 14. Will you be holding a public meeting/open house to solicit input or inform the public of a project?** A public meeting to present the proposed project and acquire input was held in conjunction with the Transportation Board meeting on December 3, 2020. A project update will be held in conjunction with the monthly Transportation Board meeting once the required property acquisitions have been complete. Staff will provide updates at subsequent Transportation Board meetings as needed. The Public Works project webpage will be kept up to date as the design develops and the public will have an opportunity to provide input at any time.
- 15. Is public comment limited to this meeting? Will you allow the public to provide written comments for a period after the meeting? What will you do with the comments?** The public is typically provided a period of 7 to 14 days following the public meeting to submit written comments in addition to submitting them verbally or in writing at the Public Meetings. Comments will be reviewed by the Project Management Team for possible incorporation into the project. The Public Works project webpage will be kept up to date as the design develops and public will have an opportunity to provide input at any time.
- 16. Estimated PIIP Budget? \$1,500.00**
- Door hangars will be distributed to adjacent property owners with information regarding the public meeting.
  - A press release will be submitted to the media regarding public meeting.
  - An ad announcing the public meeting will be placed with the LA Daily Post.
  - The Public Works website will be updated as needed to keep citizens informed of progress and to share future project milestones.
  - A press release will be submitted to the media regarding public meeting(s) and start of construction.
  - An ad announcing the start of construction will be placed with the LA Daily Post.



Door hangars will be distributed to those adjacent to the project boundaries informing them of the start of construction and the initial traffic control to be expected; additional flyers will be distributed as traffic control changes.


Traffic control status will be communicated in the weekly Cone Zone.

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**Please sign below and date:**

Submitted by Project Manager: Eric Ulibarri Date 9/17/2021  
Eric Ulibarri

Approved by County Engineer: Eric Martinez Date 9/17/2021  
Eric Martinez

Approved by Department Director:  Date 9/28/2021  
Anne W. Laurent

Assigned Public Works PIO: Louise Romero Date 9/17/2021  
Louise Romero

\*Approved by Acting County PIO: Leslie Bucklin Date 9/29/2021  
Leslie Bucklin

**\*If the PIO does not approve the PIIP, the PIO must provide justification for the disapproval below. The Department Director can override this decision but must also provide justification below or via an attached memo.**