



Community Development—Planning

1000 Central Ave, Suite 150 Los Alamos, NM 87544 505.662.8120 planning@lacnm.us

DEVELOPMENT APPLICATION

PROJECT INFORMATION		
Title:		
Project Address:		
Description:		
Check all application types, if applicable: Administrative Deviation \$25 Administrative Wireless Telecom \$250 Encroachment Permit \$25 Temporary Use Permit \$25 Comprehensive Plan Adoption & Amendment* \$250 Conditional Use Permit* \$300 County Landmark or Historic District Adoption/Amendment* \$250 Development Plan* \$500 Major Development Plan Amendment* \$500 Minor Development Plan Amendment \$250 Summary Plat \$100 plus \$25 lot; \$10 / acre for non-residential Sketch Plat, Subdivision* \$250 plus \$175/lot (1-10 lots) \$125/lot (11-30 lots) \$75/lot (30+ lots) Preliminary Plat, Subdivision* \$250 plus \$175/lot (1-10 lots) \$175/lot (1-10 lots) \$125/lot (11-30 lots) \$75/lot (30+ lots) Final Plat, Subdivision* \$250 plus \$175/lot (1-10 lots) \$125/lot (11-30 lots) \$75/lot (30+ lots) Landscaping Plan\$500 Lighting Plan\$500	Site Plan* \$500 plus \$75 per/Million \$ estimated construction cost Estimated Construction Cost: Major Site Plan Amendment* \$500 Minor Site Plan Amendment \$250 Major Zone Map Amendment* \$150 No fee if initiated by County Council or County Manager Minor Zone Map Amendment* \$150 No fee if initiated by County Council or County Manager Master Plans* (Major, Minor)\$250 Text Amendment* \$150 No fee if initiated by County Council or County Manager Variance \$250 No fee if application is a part of a Site Plan review Administrative Wireless Telecommunication Facility \$250 Discretionary Wireless Telecommunication Facility* \$500 Small Wireless Facility \$250 Major Historic Demolition* \$250 Major Historic Property Alteration Certification* \$250 Minor Historic Property Alteration Certificate \$250	
* Application reviews require a pre-application meeting.		

PROPERTY & OWNER INFORMATION			
Property			
Address:	ity	State	ZIP
Zoning District:	Lot Size - Acres / Sq.	. Ft.:	
Existing Structure(s) Sq. Ft.:	Lot Coverage:		
Property Owner(s) Name:			
Owner(s) Email:			
Owner(s) Phone(s)#:			
Owner's Address same as Property Address			
Owner(s)			
Address:	City	State	ZIP
APPLICANT / OWNER'S AGENT INFORMATION			
Applicant is same as Owner			
Applicant Name:			
Applicant			
Address:	ity	State	ZIP
Applicant Email:			
Applicant Phone(s)#:			
ASSOCIATED APPLICATONS			
Application Type:			
Case Number:			
I hereby certify and affirm, under penalty of perjury, that the information I have provide in this application is true and accurate to the best of my knowledge, information, and belief. [NMSA 1978, §30-25-1]			
Signature:	Date:		
STAFF USE ONLY			
Date Received:	Staff:		
Case No.#:	Meeting Date:		
SUBMITTALS			
□ Proof of Ownership orLetter of Authorization from Owner□ Items from associated Application Checklist		tion – Date: ed upon verification c :	



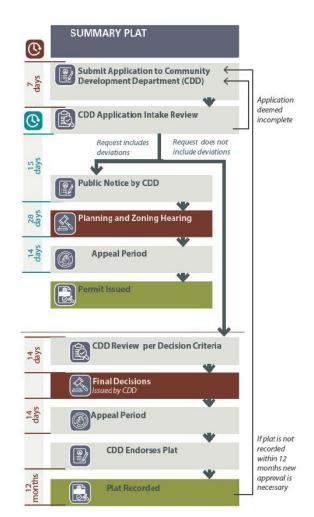
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SUMMARY PLAT CHECKLIST

Applicants for all development application reviews must complete this checklist and submit it with the Development Application. Refer to the referenced code sections for additional information. Contact the Planning Division with questions regarding these requirements: planning@lacnm.us.

TYPE OF REQUEST
Lot Split Lot Consolidation Lot Line Adjustment
VARIANCE NEEDED
Will this request require a variance? No Yes
SCALED PLAT
Proposed plat must be prepared by a Licensed Surveyor which indicates and dimensions the following:
 Metes and bounds of the property - labeling lot lines as existing, new, adjusted, and removed, as appropriate ☐ All existing structures and their proximity to property lines ☐ All existing and proposed utility lines ☐ All existing and proposed easements
PROOF OF TAXES
Per N.M.S.A. 1978, 7-38-44.1 (B) – a taxpayer shall pay the taxes penalties, interest, and fees due on real property divided or combined through the taxable year in which the property is divided or combined, prior to recording a plat. Contact the Assessor's Office for details: (505) 662-8030, or assessor@lacnm.us .
ADDITIONAL SUBMITTALS
Based on staff's review and Interdepartmental Review Committee's recommendation – additional submittals may be required and will be communicated to the applicant by the assigned Case Manager.



See Reverse.

Revision-Jan2023 Code Reference: 16-73 (n)

a. The development of the property shall substantially conform to the comprehensive plan and shall not be materially detrimental to the health, safety, and general welfare of the County. Explain.
Staff finds that this criterion has been met
Staff finds that this criterion has not been met – more information is needed
 The request is in conformance with all applicable standards. No deviations or variances shall be granted for Summary Plats. Explain.
Staff finds that this criterion has been met
Staff finds that this criterion has not been met – more information is needed
c. For Lot Splits, both lots shall front on an existing, dedicated, and improved street. Explain.
Staff finds that this criterion has been met Staff finds that this criterion has not been met – more information is needed
d. Both lots and uses must meet the minimum site development parking requirements of the applicable district, as set forth in Division 3 Off-Street Parking, Loading, and Queuing. Explain.
Staff finds that this critarion has been met
Staff finds that this criterion has been met
Staff finds that this criterion has not been met – more information is needed
 Necessary easements shall be provided for existing and proposed utilities in an acceptable manner to the County Engineer and the Utilities Manager. Explain.
Staff finds that this criterion has been met
Staff finds that this criterion has not been met – more information is needed

Attach additional sheets, if needed.

Revision-Jan2023 Code Reference: 16-73 (n)