



Community Development—Planning

1000 Central Ave, Suite 150 Los Alamos, NM 87544 505.662.8120 planning@lacnm.us

DEVELOPMENT APPLICATION

PROJECT INFORMATION			
Title:			
Project Address:			
Description:			
Check all application types, if applicable: Administrative Deviation \$25 Administrative Wireless Telecom \$250 Encroachment Permit \$25 Temporary Use Permit \$25 Comprehensive Plan Adoption & Amendment* \$250 Conditional Use Permit* \$300 County Landmark or Historic District Adoption/Amendment* \$250 Development Plan* \$500 Major Development Plan Amendment* \$500 Minor Development Plan Amendment \$250 Summary Plat \$100 plus \$25 lot; \$10 / acre for non-residential Sketch Plat, Subdivision* \$250 plus \$175/lot (1-10 lots) \$125/lot (11-30 lots) \$75/lot (30+ lots) Preliminary Plat, Subdivision* \$250 plus \$175/lot (1-10 lots) \$175/lot (1-10 lots) \$125/lot (11-30 lots) \$75/lot (30+ lots) Final Plat, Subdivision* \$250 plus \$175/lot (1-10 lots) \$125/lot (11-30 lots) \$75/lot (30+ lots) Landscaping Plan\$500 Lighting Plan\$500	Site Plan* \$500 plus \$75 per/Million \$ estimated construction cost Estimated Construction Cost: Major Site Plan Amendment* \$500 Minor Site Plan Amendment \$250 Major Zone Map Amendment* \$150 No fee if initiated by County Council or County Manager Minor Zone Map Amendment* \$150 No fee if initiated by County Council or County Manager Master Plans* (Major, Minor)\$250 Text Amendment* \$150 No fee if initiated by County Council or County Manager Variance \$250 No fee if application is a part of a Site Plan review Administrative Wireless Telecommunication Facility \$250 Discretionary Wireless Telecommunication Facility* \$500 Small Wireless Facility \$250 Major Historic Demolition* \$250 Major Historic Property Alteration Certification* \$250 Minor Historic Property Alteration Certificate \$250		
* Application reviews require a pre-application meeting.			

PROPERTY & OWNER INFORMATION			
Property			
Address:	ity	State	ZIP
Zoning District:	Lot Size - Acres / Sq.	. Ft.:	
Existing Structure(s) Sq. Ft.:	Lot Coverage:		
Property Owner(s) Name:			
Owner(s) Email:			
Owner(s) Phone(s)#:			
Owner's Address same as Property Address			
Owner(s)			
Address:	City	State	ZIP
APPLICANT / OWNER'S AGENT INFORMATION			
Applicant is same as Owner			
Applicant Name:			
Applicant			
Address:	ity	State	ZIP
Applicant Email:			
Applicant Phone(s)#:			
ASSOCIATED APPLICATIONS			
Application Type:			
Case Number:			
I hereby certify and affirm, under penalty of perjury, the accurate to the best of my knowledge, information, and	·		plication is true and
Signature:	Date:		
STAFF USE ONLY			
Date Received:	Staff:		
Case No.#:	Meeting Date:		
SUBMITTALS			
□ Proof of Ownership orLetter of Authorization from Owner□ Items from associated Application Checklist		tion – Date: ed upon verification c :	



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COMPREHENSIVE PLAN CHECKLIST

Applicants for all development application reviews must complete this checklist and submit it with the Development Application. Refer to the referenced code sections for additional information. Contact the Planning Division with questions regarding these requirements: planning@lacnm.us.

PRE-APPLICATION MEETING
Date Held:
DEVELOPMENT TEXT
Copy of the existing code to be amended – using strikeouts to show text to be removed and underline for new language proposed.
COMPREHENSIVE PLAN UPDATE
Will the text amendment require changes to the Comprehensive Plan?
□ No □ Yes
Please specify:
ADDITIONAL SUBMITTALS
Based on staff's review and Interdepartmental Review Committee's recommendation – additional submittals may be required and will be communicated to the applicant by the assigned Case Manager.

COMPREHENSIVE PLAN ADOPTION / AMENDMENT **Pre-Application Meeting Submit Application to Community Development Department (CDD)** Application CDD Application Review deemed incomplete Application deemed complete **Public Notice by CDD** 21 days Planning and Zoning Hearing For recommendation to Council County Council Hearing
For final decision **Appeal Period** Comprehensive Plan Issued Plan made publicly available on County website

See Reverse.

Revision-Jan2023 Code Reference: 16-75(a)

DE	CISION CRITERIA 16-75-(a)(3)
a.	The amendment is consistent with the overall vision, policies and other parts of the Comprehensive Plan, the Strategic Leadership Plan of the County Council, and other adopted County policies and plans. Explain.
	Staff finds that this criterion has been met
[Staff finds that this criterion has not been met – more information is needed
b	The amendment replaces outdated information in the Comprehensive Plan, responds to changed conditions, or provides new information which is not included in the Comprehensive Plan. Explain.
	Staff finds that this criterion has been met

Revision-Jan2023 Code Reference: 16-75(a)

continued application of the existing Comprehensive Plan. Explain.	welfare better than retention of the
Staff finds that this criterion has been met	
Staff finds that this criterion has not been met – more information is needed	
d. The adoption or amendment will result in general benefits to a large port in the County. Explain.	ion of the residents or property owners
☐ Staff finds that this criterion has been met	

Attach additional sheets, if needed.

Revision-Jan2023 Code Reference: 16-75(a)