

**INCORPORATED COUNTY OF LOS ALAMOS**  
**HUMAN RESOURCES DIVISION**  
 1000 Central Avenue, Suite 230  
 Los Alamos, New Mexico 87544  
 Phone: (505) 662-8040 Fax: (505) 662-8000  
 www.losalamosnm.us

**DISCLOSURE OF OUTSIDE EMPLOYMENT, MEMBERSHIP AND FINANCIAL INTEREST**

**Disclosure Statement**

**Disclosure Year:** 2025

**Membership and Financial Interest.** Pursuant to New Mexico State Statutes and Los Alamos County Code of Ordinances (NMSA 1978, §10-16-1 et seq. and Los Alamos Code § 30-1 et seq.), all public officials "shall disclose in writing and submit to the county's human resources division, the following information: (1) Membership on other county boards, commissions, committees, boards of directors, or position as an officer, director, trustee or partner or any position in management or ownership of public or private corporations, associations, organizations or businesses; and (2) The nature and amount of the public official's financial interest(s) as defined in this article." (Ord. No. 02-240, § 2, 11-25-2014)

<b>Reporting Individual</b>			
Last Name	First Name	Middle Initial	Prefix
Hand	Melanee	M	
Address	City	State	Zip
957 Capulin Rd	Los Alamos	NM	87544
Mailing Address (if different from above)			
Address	City	State	Zip
Office, Board, Commission, or Position held with Los Alamos County:			
<b>Los Alamos County Councilor</b>			

NEW Annual Financial Disclosure Filing       UPDATED Annual Financial Disclosure Filing

<b>Membership or Financial Interest held by Reporting Individual/Public Official:</b>	
<i>Name or Business or Organization:</i>	<i>Position or Percent Ownership:</i>

*Please use additional sheets if necessary.*

**Definitions:**

"Public official" means members of county council, all county employees including contract employees and all individuals appointed to a board. For purposes of subsections 30-8(f), (h), and (j), public official includes former employees for a period of one year after leaving county employment and board members for a period of six months after leaving county service.

Printed Name

Melanie M. Hand

Signature

*Melanie M. Hand*

Date

1/20/25

I hereby swear and affirm, under penalty of perjury, that the foregoing information is true and correct to the best of my knowledge, belief, and understanding.

Members of the Planning & Zoning Board pursuant to section 8-202(b) are required to disclose all real estate interests held by the member and his or her family. Please contact the Human Resources Manager for additional Disclosure forms and instructions for annual disclosures or updates. (Ord. No. 02-078, § 2, 10-3-2006)

**OUTSIDE EMPLOYMENT DISCLOSURE:**

Pursuant to MMSA 1978, § 10-16-4.2 and LACC § 30-8, all public officials must disclose current, contemplated, or accepted outside employment.

Are you currently engaged in outside employment of any kind other than volunteer?

Yes:  No:

If Yes, please provide the employer's name, address, and date you became or will become an employee.

**Other Financial or Conflict of Interests:**

Please provide any other, real or perceived, financial or other issue of a conflict of interest below:

Spouse of owner for Jona Manufacturing, Inc. - 0 % ownership or position

Aunt-in-law of owner for Hand Precision Machining: - 0% ownership or position

"Financial interest" means: (1) Holding a position in a business as officer, director, trustee, or partner, or holding any position in management, or ownership of more than five percent interest in a business; or (2) Any interest which may yield, directly or indirectly, any material benefit to a public official or to the official's immediate family other than an interest in a mutual fund or one held in a blind trust.

"Immediate family" means a public official's spouse, parent, step-parents, child, step-child, sibling, step-sibling, half-sibling, grandparent, grandchild, aunt, uncle, niece, nephew, or their in-laws, or an individual claimed by the public official or his/her spouse as a dependent under the United States Internal Revenue Code.

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