



Community Development—Planning

1000 Central Ave, Suite 150 Los Alamos, NM 87544 505.662.8120 planning@lacnm.us

DEVELOPMENT APPLICATION

PROJECT INFORMATION				
Title:				
Project Address:				
Description:				
Check all application types, if applicable:				
Administrative Deviation \$25 Administrative Wireless Telecom \$250 Encroachment Permit \$25 Temporary Use Permit \$25	Site Plan* \$500 plus \$75 per/Million \$ estimated construction cost Estimated Construction Cost: Major Site Plan Amendment* \$500			
Comprehensive Plan Adoption & Amendment* \$250 Conditional Use Permit* \$300 County Landmark or Historic District Adoption/Amendment* \$250 Development Plan* \$500 Major Development Plan Amendment* \$500 Minor Development Plan Amendment \$250 Summary Plat \$100 plus \$25 lot; \$10 / acre for non-residential	Minor Site Plan Amendment \$250 Major Zone Map Amendment* \$150 No fee if initiated by County Council or County Manager Minor Zone Map Amendment* \$150 No fee if initiated by County Council or County Manager Master Plans* (Major, Minor)\$250 Text Amendment* \$150 No fee if initiated by County Council			
Sketch Plat, Subdivision* \$250 plus \$175/lot (1-10 lots) \$125/lot (11-30 lots) \$75/lot (30+ lots)	or County Manager Variance \$250 No fee if application is a part of a Site Plan review			
Preliminary Plat, Subdivision* \$250 plus \$175/lot (1-10 lots) \$125/lot (11-30 lots) \$75/lot (30+ lots)	Administrative Wireless Telecommunication Facility \$250 Discretionary Wireless Telecommunication Facility* \$500			
Final Plat, Subdivision* \$250 plus \$175/lot (1-10 lots) \$125/lot (11-30 lots) \$75/lot (30+ lots)	☐ Small Wireless Facility\$250 ☐ Major Historic Demolition* \$250 ☐ Major Historic Property Alteration Certification* \$250 ☐ Minor Historic Property Alteration Certificate \$250			
Landscaping Plan\$500 Lighting Plan\$500	,			
* Application reviews require a pre-application meeting.				

PROPERTY & OWNER INFORMATION			
Property			
Address:	ity <u> </u>	State	ZIP
Zoning District:	Lot Size - Acres / Sq. F	t.:	
Existing Structure(s) Sq. Ft.:	Lot Coverage:		
Property Owner(s) Name:			
Owner(s) Email:			
Owner(s) Phone(s)#:			
Owner's Address same as Property Address			
Owner(s)			
Address:	City S	State	ZIP
APPLICANT / OWNER'S AGENT INFORMATION			
Applicant is same as Owner			
Applicant Name:			
Applicant			
Address:	ity S	State	ZIP
Applicant Email:			
Applicant Phone(s)#:			
ASSOCIATED APPLICATIONS			
Application Type:			
Case Number:			
I hereby certify and affirm, under penalty of perjury, that the information I have provide in this application is true and accurate to the best of my knowledge, information, and belief. [NMSA 1978, §30-25-1]			
Signature:	Date:		
STAFF USE ONLY			
Date Received:	Staff:		
Case No.#:	Meeting Date:		
SUBMITTALS			
Proof of Ownership or Letter of Authorization from Owner Items from associated Application Checklist	Complete Application Payment – Accepted application - Date:	d upon verification o	



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MAJOR HISTORIC PROPERTY ALTERATION CERTIFICATE

Applicants for all development application reviews must complete this checklist and submit it with the Development Application. Refer to the referenced code sections for additional information. Contact the Planning Division with questions regarding these requirements: planning@lacnm.us.

REQUEST TYPE		
New construction (Over 200 sq.ft.)Relocation of a historic property within the Historic Protection OverlayDemolition within Historic Protection Overlay		
PLANS		
Scaled plans at a minimum of 1" = 100' that illustrates the following: Site Plan Graphic Scale and North Arrow Property Lines according to recorded survey Existing and proposed structures/alterations Existing and proposed setbacks Existing and proposed utility lines		
ELEVATIONS		
Architectural drawings showing at a minimum scale of 1/8" = 1': Proposed Alterations Materials and colors		
ADDITIONAL SUBMITTALS		
Based on staff's review and Interdepartmental Review Committee's recommendation – additional submittals may be required and will be communicated to the applicant by the assigned Case Manager.		



See Reverse.

Revision-Jan2023 Code Reference: 16-74 (f)

D	ECISION CRITERIA 16-74-(f)(3)
a.	The proposed work will preserve, enhance, or restore significant features of the resources as identified in the criteria for designation of the nomination or any specific design guidelines adopted for the historic landmark or district. Explain.
-	
-	Staff finds that this criterion has been met
	Staff finds that this criterion has not been met – more information is needed
b.	The proposed work is compatible with the relevant historic, cultural, or architectural qualities characteristic of the structure, site or district including, but not limited to, elements of size, scale, massing, proportions, orientation, materials, surface textures and patterns, details and embellishments and the relation of these elements to one another. Explain.
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-	Staff finds that this criterion has been met
	Staff finds that this criterion has not been met – more information is needed
c.	The proposed work will not significantly destroy, damage, or diminish significant features of the resources as identified in the criteria for designation of the nomination or within any specific design guidelines adopted for the historic landmark or district. Explain.
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	Staff finds that this criterion has been met
	Staff finds that this criterion has not been met – more information is needed

Attach additional sheets, if needed.

Revision-Jan2023 Code Reference: 16-74 (f)