



Application Checklist Windows/Doors Replacement

**Los Alamos County Community Development Department
1000 Central Avenue, Suite 150, Los Alamos, NM 87544**

***Office 505-662-8120 *Fax 505-662-8363 *Email: permit.techs@lacnm.us**

**If not applying electronically 2 Copies of all documentation is required*

Code Cycle: 2021 International Residential Code / 2021 International Building Code / 2021 International Conservation Code	Provided	Required	Not Applicable
Permit Application completed and signed			
CID/Homeowners Responsibility Form – If Homeowner is acting as General Contractor (If Assessor’s database does not match owner name on form further proof of ownership may be required. Must be owner’s primary residence.)			
Residential requirements: Floor plan with the following information: * All room Labeled where windows/doors being replaced. * Window/door locations & sizes. * Location of gas meter- Restrictions apply if within 36". * Windows located in hazardous locations identified as tempered.			
Manufactured specs for all windows- must not have a U-factor greater than .32 / Skylight U-factor not greater than .55 / Sunrooms U-factor not greater than .45			
Frame detail required if the frame is being altered.			
Commercial Requirements			
Commercial: Completed and signed notarized owner’s affidavit from property owner.			
Floor plan with the following information (Stamped plans required): * All room Labeled where windows/doors being replaced. * Window/door locations & sizes. * Location of gas meter- Restrictions apply if within 36". * Windows located in hazardous locations identified as tempered.			
Manufactured specs for all windows- must comply with the 2021 IECC Commercial Fenestration Section.			
Frame detail required if the frame is being altered.			

This is for a window/door replacement only. Remodel/renovation permit required for addition of any windows/doors.

**** This list is not all inclusive, additional information may be required depending on scope of project****

Reviewed by Permit Tech: _____

Revised 07-31-24